

# Mary Webb School

## Provider Access Policy



First issue: 17<sup>th</sup> March 2020

Staff responsible: Mr M Jervis, Assistant Headteacher

To next be reviewed: March 2021

## Introduction

This policy statement sets out Mary Webb School's arrangements for managing the access of providers to students at the school, for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligation under section 42B of the Education Act 1997

## Student Entitlement

Students in year 8-11 are entitled:

- To find out about technical education, qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships- through our careers fair (Years 9, 10 and 11), options evening, assemblies and taster events.
- To understand how to make applications for the full range of academic and technical courses.
- To receive independent careers advice from our Careers Advisor Sharon Ruff.

## Management of Provider Access Requests

### Procedure

A provider wishing to request access should contact: Mark Jervis, Careers Leader

Telephone: 01743 792100

Email: [mjervis@marywebbschool.com](mailto:mjervis@marywebbschool.com)

### Opportunities for Access

A number of events, as part of the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

Year group	Autumn Term	Spring Term	Summer term
Year 7	<b><u>Weekly Assemblies</u></b> *	Weekly Assemblies STEAM Curriculum day (12 <sup>th</sup> March)	Weekly Assemblies Parents Evening (WB 18 <sup>th</sup> June)
Year 8	Weekly Assemblies	Assemblies Parents Evening (30 <sup>th</sup> Jan) Maths at work day (12 <sup>th</sup> March STEAM Curriculum day)	Weekly Assemblies
Year 9	Weekly Assemblies	Weekly Assemblies Parents Evening (5 <sup>th</sup> March)	Weekly Assemblies

	Careers Fair (14 <sup>th</sup> November)	Options Evening STEAM Curriculum day (12 <sup>th</sup> March)	
Year 10	Weekly Assemblies Careers Fair (14 <sup>th</sup> November) Parents Evening (28 <sup>th</sup> November)	Weekly Assemblies STEAM Curriculum day (12 <sup>th</sup> March)	Weekly Assemblies Work Experience (WB 29 <sup>th</sup> June)
Year 11	Weekly Assemblies Careers Fair (14 <sup>th</sup> November) Curriculum Day (25 <sup>th</sup> September and 21 <sup>st</sup> November) Parents Evening (10 <sup>th</sup> September)	Weekly Assemblies STEAM Curriculum day (12 <sup>th</sup> March)  Apprenticeship support sessions	N/A (exams start)

Key: **\*Weekly Assemblies** – please feel free to contact us and we can arrange for you to deliver one of our weekly assemblies.

Please speak to our named Careers Leader to identify the most suitable opportunity for you. The school policy on safeguarding (<https://www.marywebbschool.com/wp-content/uploads/2019/11/Safeguarding-Child-Protection-Policy-September-2019.pdf>) sets out the school's approach to allowing Providers into school as visitors to talk to our students.

### Premises and Facilities

With due notice the school will be able to make the main sports hall, school hall or private meeting room available for discussions between the provider and students, as appropriate to the activity. The school will also be able to make specialist equipment to support the provider in their presentation where possible. This will all be discussed and agreed in advance of the visit with the Careers Leader.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at reception and this will be directed to the careers section in the library. The Library is available to all students before, during and after school.

### Approval and review

Approved by Governors:

Date:

Next review:

Signed Chair of Governors:

Signed Headteacher: