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Mary Webb School & Science College, Pontesbury, Shrewsbury, Shropshire SY5 0TG

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8th March 2019

Dear **

Arthog Outdoor Education Centre: 10th to 12th May 2019

I am writing to remind you when the final instalments are due for the forthcoming residential visit to Arthog Outdoor Education Centre, and also give you a recommended kit list. A consent form and medical consent form that require completing and returning to school by Friday 22nd March are also attached to this letter.

I have also attached instructions for an App called 'Seesaw'. This App will allow any parents whose child is on the trip to receive and view photos, video's and messages sent by myself. In order for you to receive these messages I will need your permission to allow this to take place. There is an extra question on the Medical form for you to complete (no. 10) regarding this specific permission.

** The total cost of the trip is £165.00/£85.00

** You have paid the complete total. Thank you.

** The following instalments are now due:

- A second instalment of £60.00/£30.00 payable by 7th February 2019
- A final instalment of £50.00/£25.00 payable by 7th March 2019

Please note that all monies are non-refundable where cancellation is within 12 weeks of the trip, subject to reallocation of the place.

Students will leave school at 2.30 pm on Friday 10th May 2019 and return at approximately 4.30 pm on Sunday 12th May 2019. Students participating in the residential visit will be expected to come to school in the clothes they wish to travel in and not school uniform. They are not expected to bring any books to school on the day of travel. Suitcases will be stored in a locked classroom until departure.

Please be aware the school accepts no responsibility for any items, e.g. mobile phones, iPads, that are lost or damaged. We would encourage students not to bring expensive items with them as staff are not responsible for safekeeping.

Please do not hesitate to contact me at the school if you have any queries.

Yours sincerely

Mr D White
Teacher of Physical Education

Mr G Davies
Assistant Headteacher

Mr P Salmon
School Business Manager

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