



Mary Webb School & Science College, Pontesbury, Shrewsbury, Shropshire SY5 0TG

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20th April, 2018

Dear Parent/Carer

STEM Visit to London: 4th - 6th May, 2018
Final Joining Instructions

This is a final reminder of the details of the visit; all monies should now be paid and any outstanding student details re: dietary requirements / medical needs / contact details handed in. The coach is due to arrive at school at 6.00 am on Friday, 4th May and will leave at 6.30 am. We anticipate that we shall return to school by 8.30 pm on Sunday, 6th May. Enclosed is a full itinerary of the visit.

Equipment and Food

- Packed lunch for the outward journey - please note the evening meal will not be served until 8pm
- Towels and bedding are provided
- Wash bag
- One piece of luggage plus a rucksack or small bag for carrying lunch and personal possessions
- Sensible amount of money
- Footwear that is adequate for 'all day' walking
- Waterproofs / suitable anorak
- Sun protection plus any prescription medication
- Money to purchase food on the way home on Sunday after the zoo.

Insurance

I must stress once more that the insurance policy **DOES NOT** provide cover for personal items, e.g. mobile phones and cameras, and these will be taken at your child's own risk.

Emergency Procedure

Please be reassured that the safety of your son or daughter is our principle concern. In the event of an emergency, you will be contacted by a member of school staff and informed of the procedure that has been agreed between the school and tour providers NST. You will be able to contact me in the event of any emergency on: 07908 651779.

Late Return

In the event of an anticipated late return you will be contacted before 7.00 pm. If you do not hear from us by then, you can assume that we will be arriving back at school close to the estimated time of 8.30 pm.

We would emphasise that all students are expected to behave in an exemplary manner at all times and to co-operate fully with any instructions given to them by a member of staff for their own safety and the safety of the group as a whole. If problems arise, we will not hesitate to contact parents to discuss the issue.

Yours sincerely

J Hall

Miss J Hall
Deputy Head Teacher

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