



Mary Webb School & Science College, Pontesbury, Shrewsbury, Shropshire SY5 0TG

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19<sup>th</sup> April 2018

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Dear \*\*

**Arthog Outdoor Education Centre: Friday 18<sup>th</sup> to Sunday 20<sup>th</sup> May 2018**

I am writing to remind you when the final instalments are due for the forthcoming residential visit to Arthog Outdoor Education Centre, and also give you a recommended kit list. A consent form and medical consent form that require completing and returning to school by Friday 27<sup>th</sup> April are also attached to this letter.

The full cost of the trip is £165.00 which can be paid or through the remaining payment schedule as follows:

- A second instalment of £30.00 payable by 2nd March 2018
- A third instalment of £45.00 payable by 16th April 2018
- A final instalment of £35.00 payable by 4th May 2018

Please note that all monies are non-refundable where cancellation is within 14 days of the trip, subject to reallocation of the place.

Students will leave school at 2.30 pm on Friday 18<sup>th</sup> May 2018 and return at approximately 4.00 pm on Sunday 20<sup>th</sup> May 2018. Students participating in the residential visit will be expected to come to school in the clothes they wish to travel in and not school uniform. They are not expected to bring any books to school on the day of travel. Suitcases will be stored in a locked classroom until departure.

Please be aware the school accepts no responsibility for any items, e.g. mobile phones, iPods, that are lost or damaged. We would encourage students not to bring expensive items with them as staff are not responsible for safekeeping.

Please do not hesitate to contact me at the school if you have any queries.

Yours sincerely

*D White*

Mr D White  
Teacher of Physical Education

*G Davies*

Mr G Davies  
Assistant Head Teacher

*P Salmon*

Mr P Salmon  
School Business Manager

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